

## SUN CITY ANTHEM FILIPINIANA CLUB BOARD MEETING

February 27, 2017, GREENE ROOM, ANTHEM CENTER

### MINUTES

**Roll Call:** The meeting was called to order at 10:12 AM by President Vivian Enverga. Present: Vivian Enverga, President; Carmelo Beley, Vice President; Linda Joven, Secretary; Fred Eleazar Treasurer; Nancy Ward, Membership Chair; Josie Baker, Communication Chair; Manny Mallannao, Travel & Entertainment Chair and six (6) club members ( Ramie Holder, Richard Holder, Elda Rucinski, Erlinda Pedrosa, Marieke Samonte, & Larry Liebowitz)

**Secretary's Report:** January 23, 2017 minutes was reviewed and approved unanimously.

**President's Report:** President Vivian Enverga reported that she attended the CLC Officer Workshop with Manny Mallannao on February 15, 2017. In this workshop she learned that the next Club Fair will be on May 20, 2017 & December 2, 2017; the next CLC Officer Workshop will be on Sept. 6, 2017. She encourages that officers, who have not had the chance to attend the workshop, should attend the one scheduled for September 6, 2017. She stated that there are some process/policy changes from the previous year like hiring of approved vendors & monthly reporting of sales tax on on-line purchases. Uncollected sales tax reports on on-line purchases must be reported by the treasurer to the Administration Office every 20<sup>th</sup> of each month. Manny Mallannao expanded on the duties & responsibilities of club's secretary. A copy of the workshop hand-out was provided to the secretary.

**Vice- President's Report:** Carmelo Beley reported that he turned in all required documents to the Finance Committee to justify the pre-paid expenses for 2017. He stated that he already paid \$2,576.00 for the tickets for the Pageant of the Masters.

**Treasurer's Report:** Fred Eleazar reported that we had a balance of **\$10,374.87** on December 31, 2015. Since then we have + \$660 (from membership dues), + \$175.00 (voided check for Buckman's Grille), - \$494.50 (appreciation luncheon at BJ's Restaurant), - \$ 62.92 (luncheon meeting with caterers at Buckman's), + \$0.14 Bank interest, - \$2, 576.00 (tickets for the Pageant of the Masters). As of today we have a total balance of **\$8,076.59**

#### **Committee Reports:**

**Membership:** Nancy Ward reported as of today we have total of 141 paid members only 49% from last year. All officers agreed to help Nancy to contact unpaid members. Nancy will print unpaid members and will be distributed to all officers. Officers will then follow up.

**Communication:** Josie Baker will continue to find things to submit for publication in Spirit Magazine.

**Social:** Lucy Lariosa not available at this time due to her recent travel to the Philippines. June event will be discussed in the next meeting.

**Travel and Entertainment:** Manny Mallannao reported that the bus trip to see the Pageant of the Masters and Sawdust Art Festival in Laguna Beach, CA is all set for August 21-23, 2017 (3 Days/2 Nights). The cost of the trip per person is \$375 and includes transportation, hotel (double occupancy), breakfasts, a 9-course dinner at one of the finest Chinese restaurant in the area, ticket for the pageant and art festival, and tips. The theme for this year's pageant is "Grand Tour". A deposit of \$100.00/pp must be submitted by March 31, 2017. The trip capacity is 56.

The October 7 California Coastal Cruise is also set. Due to a recent cancellation, one cabin is now available. Round Bus trip cost is \$78.00/PP including tips. Snacks and water will be provided.

Trip to Tuachan is being planned for September 11, 2017. Flyer will be send to members as soon as finalize.

Manny is also looking for shows at Smith Center at this time

**Old Business:** 2017 Club Events. Detailed discussions postponed until the next meeting.

- 1).June 10, 2017 (Saturday) – Philippine Independence Celebration
- 2). September 29, 2017 (Friday) – Theme Party – 50's -60's; Latin; Gatsby. Still to be decided.
- 3).December 4, 2017 (Monday) – Christmas Party

**New Business:**

A). Review of Club Procedures: Club procedures like hiring Bohol Band & selling tickets for our party were discussed. Guidelines for granting comps to members based on number of tickets sold at events were discussed and it was decided that comps will not be given, but rather, members who are consistent contributors will be recognized at the Appreciation Luncheon.

The subject of the proper way of dealing with Bohol Band was briefly discussed. This group could be considered a professional vendor or a family simply sharing their talents in a party. Must the club formally execute contract papers when the band "performs" at club functions? This will be discussed further.

**Next Board Meeting:** The next meeting will be a general membership meeting on March 27, 2017.10:00 am – Noon, Morris Room, Independence Center. Light Snacks will be provided.

**Adjournment:** Vivian adjourned the meeting at 11:45PM.

Respectfully submitted by,

Linda Joven, Secretary